



Contiguous Non-Covered Employment For Plan Year Ending May 31, 2009

The purpose of this form is to obtain information regarding **contiguous non-covered employment** by your employees as required of you under ERISA Section 209(a)(2). The Trustees have developed a policy requiring annual reporting of such employment from all Employers. The Department of Labor requires credit for vesting, participation and eligibility for certain benefits to be given Employees who worked or are working in **contiguous non-covered employment**.

Covered employment means work for which contribution payments are (or were) required to be paid to this Pension Fund under the terms of a written agreement.

Non-covered employment means work for which contribution payments are not (or were not) required to the Pension Fund under a written agreement.

Contiguous non-covered employment means non-covered employment which immediately precedes or follows covered employment for the same Employer with no interruption due to quit, discharge or retirement. Effective June 1, 1980, an employee must work at least 300 hours in contiguous non-covered employment from June 1 through May 31 (a Plan Year) to earn a year of continuous service under this plan.

Your firm paid contributions to this Fund on behalf of Employees for hours worked during the period June 1, 2008 through May 31, 2009. Those contributions were for covered employment. If you stopped paying contributions for any one of those Employees, maybe they continued to work for you in non-covered work for which contribution are not payable to the Fund. You may also have started paying contributions to the Fund on behalf of certain Employees who stopped working in non-covered employment and started working in covered employment. If so, these Employees are eligible for contiguous non-covered employment credit provided they worked at least 300 hours in a Plan Year in such employment.

Please provide the information requested below and return the first two copies in the envelope provided. If you had no employees working in contiguous non-covered employment during the period June 1, 2008 through May 31, 2009 indicate **“NONE”**

If you have any questions regarding this form or the information required, contact Theresa Clark at the Fund Office at **262-784-7880** or **800-433-8570**.

DUE APRIL 1, 2010

The following employees worked at least 300 hours in contiguous non-covered employment (were transferred from covered to non-covered employment or from non-covered to covered employment without interruption) from June 1, 2008 through May 31, 2009. If you wish to report contiguous non-covered employment for prior Plan Years, please note the period next to the Employee’s name.

Employee Name	S. S. #	Trade	DESCRIPTION & DATES of Non-Covered Work

Date

Authorized Signature